



Pre-Bid Meeting Agenda Minutes
Village of Key Biscayne
W. Mashta Dr. Lighting Improvements
Project Number 215612372
Date: June 9, 2015
Time: 11:00am

Attendees

Tony O. Brown, Village of Key Biscayne
Sean Compel, P.E., Stantec Inc.
Manny Fernandez, Lynx Construction
Erik Amos, FHP Tectonics
Gonzalo Planas Jr. G&R Electric Corp.
Jorge L. Tapia, L&M Electric
Juan Aracel, AUM Construction Inc.
Carl W. Gailey, American Lighting & Signalization
Jeff Dubois, Horsepower Electric
Lis Modelo, Horsepower Electric
Andres Soloares, Solares Electric

Discussion

- A) General scope description: The Project consist of the installation of decorative lighting poles along W. Mashta Dr. and retrofitting of Luminaires on existing pole lights along Harbor Dr.
- B) Damage outside of property limits shall be repaired at the Contractors expense including landscaping.
- C) Utilities found within project limits must be protected. No actual locations for irrigation lines with the right of way.
- D) Permits required – Public Works and Electrical Permit
- E) Bids due by June 24, 2015 at 2:00pm
- F) Contract will likely go to Council for awarding July 7, 2015
- G) Engineer Estimates – provided by June 15, 2015
- H) License Requirements – Instruction to Bidders
- I) Performance Bond – 100% of Contract Price
- J) Liquidated Damages – \$500.00 dollars per



- K) Alternates - None
- L) Contingency - \$15,000 dollars
- M) Unit Prices – As Shown
- N) Addendum Information – No Addendums issued at this time.
- O) Bid Security Form – Bid Guaranty and Contract Bond, 5% of proposal
- P) Bidder's Qualifications – See questions below regarding licensure.
- Q) Insurance – Village and Consultant Stantec Inc shall be added as additional insurer
- R) Completion Date – 105 calendar days from Notice to Proceed.
- S) Substantial Completion – 75 calendar days from Notice to Proceed.
- T) Work Hours – 7:00am to 6:30pm
- U) No staging areas in the Village of Key Biscayne. However, right of way maybe used as a storage location with approval from Village.

Questions

1. Is a G.C. License Requirements for the Job or Master Electrician?
2. Can Village provide location of miscellaneous utilities?
3. Are there wind load calculations of poles?
4. Does the Village have any records of wind load calculations or poles?
5. Does the Village have records of wind load calculations for existing light poles on Harbor Drive?
6. Are there soil borings for the area of installation?
7. Can the Village provide an engineer's estimates to Contractors for the job?

Walk-thru of Project Site

Walk thru was done along West Mashta Drive only.

Adjournment

1:00PM